


## **University of Kansas Financial Responsibilities Agreement and the Consent to Conduct University Business Electronically**

***NOTE: This is an instruction document only, contract wording may vary from year to year.***

All University of Kansas/University of Kansas Medical Center students are required to confirm the following agreements for each term they are enrolled:

- Consent to Conduct University Business Electronically
- Student Financial Responsibilities Agreement

When you click on the Manage Classes Tile and enroll for the first time or you click on the Student Financials Tile and view your account within Enroll & Pay, you will automatically be directed to complete the agreements.

There are 4 steps to the Agreements. The Student Task WorkCenter on the left-hand side of the page tracks and displays your progress. You may exit at any time by clicking the  button in the upper right-hand corner of the page, however, the next time you attempt any Class or Account related activity, you will automatically be returned to the next step to complete the agreement process.

1. The Introduction – Read the text and click the “Next” button when it becomes available.

Next >

<b>1</b> Introduction Visited
<b>2</b> Consent to Conduct Business Electronically Not Started
<b>3</b> Agree to Pay Financial Obligations Not Started
<b>4</b> Direct Deposit Setup Not Started
<b>5</b> Complete Task Not Started

### Step 1 of 5: Introduction

#### Required Task

You are being asked to review and consent to the following agreements. This will be required each time you enroll for another term.

- Consent to Conduct University Business Electronically
- Student Financial Responsibilities Agreement

On the following 2 screens, please read each section and click the Accept button where prompted.

#### General Instructions:

When the information on each screen has been read and requires no updates, click on the **[Next]** button on the top right corner.

Click on the **[Next]** button in the top right corner to continue on to the next section of this activity.

You may click on **[Exit]** at any time to leave these screens to return to them later, but please keep in mind that you may not be able to enroll in classes until all of these screens are confirmed.



Your official University assigned email address:

No email addresses are defined.

- Electronic Communications and Business Agreement – Read the text and click the “Accept” button in the top right corner then click the “Next” button when it becomes available.

**Enroll & Pay** 
University of Kansas

✕ Exit
⋮
**KU Electronic Business & Financial Agreements**

[← Previous](#)

<div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"> <span style="background-color: #003366; color: white; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">1</span> <b>Introduction</b>  <small>Visited</small> </div> <div style="border: 1px solid #003366; padding: 2px; margin-bottom: 5px; background-color: #e0f0e0;"> <span style="background-color: #003366; color: white; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">2</span> <b>Consent to Conduct Business Electronically</b>  <small>In Progress</small> </div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"> <span style="background-color: #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">3</span> <b>Agree to Pay Financial Obligations</b>  <small>Not Started</small> </div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"> <span style="background-color: #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">4</span> <b>Direct Deposit Setup</b>  <small>Not Started</small> </div> <div style="border: 1px solid #ccc; padding: 2px;"> <span style="background-color: #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">5</span> <b>Complete Task</b>  <small>Not Started</small> </div>	<h3 style="margin: 0;">Step 2 of 5: Consent to Conduct Business Electronically</h3> <p style="margin: 0;"><i>Conducting University Business Electronically</i></p> <p style="margin: 0;">Once you have read and understand the terms and conditions of this Consent to Conduct University Business Electronically Agreement, click the <b>[Accept]</b> button above.</p> <hr/> <p style="margin: 0;">The University of Kansas' official method of correspondence with students is via the assigned University of Kansas email address. By accepting this agreement, you consent to the University communicating with you in electronic form via your assigned KU email address. It is your responsibility to monitor your KU email account and to take appropriate actions as indicated in official communications.</p> <p style="margin: 0;">By logging into the KU <i>"Enroll &amp; Pay"</i> system, you are consenting to conduct transactions and enter into agreements electronically, with no paper confirmations of said transactions/agreements to be provided. These transactions/agreements may occur at any time during your academic career, including actions related to admissions, class scheduling, financial aid, advising, financial responsibilities, graduation, etc. These transactions/agreements may incur financial obligations.</p> <p style="margin: 0;">Despite this consent, the University may provide communications and engage in transactions with you in paper form at any time.</p>
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[Accept](#)

- Financial Responsibility Agreement – Read the text and click the “Accept” button in the top right corner then click the “Next” button when it becomes available.

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University of Kansas

✕ Exit
KU Electronic Business & Financial Agreements
⋮

← Previous
Accept

<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <div style="background-color: #eee; padding: 2px;"> <span style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">1</span> <span style="margin-left: 5px;"><b>Introduction</b> Visited</span> </div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <div style="background-color: #eee; padding: 2px;"> <span style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">2</span> <span style="margin-left: 5px;"><b>Consent to Conduct Business Electronically</b> Complete</span> </div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; background-color: #e0ffe0;"> <div style="background-color: #eee; padding: 2px;"> <span style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">3</span> <span style="margin-left: 5px;"><b>Agree to Pay Financial Obligations</b> In Progress</span> </div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <div style="background-color: #eee; padding: 2px;"> <span style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">4</span> <span style="margin-left: 5px;"><b>Direct Deposit Setup</b> Not Started</span> </div> </div> <div style="border: 1px solid #ccc; padding: 5px;"> <div style="background-color: #eee; padding: 2px;"> <span style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block; width: 15px; height: 15px; text-align: center; line-height: 15px;">5</span> <span style="margin-left: 5px;"><b>Complete Task</b> Not Started</span> </div> </div>	<p><b>Step 3 of 5: Agree to Pay Financial Obligations</b> <i>Student Financial Responsibility Agreement</i></p> <p>Once you have read and understand the terms and conditions of this Student Financial Responsibility Agreement, you should indicate your consent by clicking the <b>[Accept]</b> button above.</p> <hr/> <p>Once you have read and are confident that you understand all of the terms and conditions of this Student Financial Responsibility Agreement ("Agreement"), you should indicate your consent and continue to enroll for your class(es). You will not be able to proceed with enrollment until you have read and agreed to the terms and conditions of this Agreement. Please read the full agreement details below. If you have any questions, please contact Lawrence Student Accounts &amp; Receivables at (785) 864-3322 or the KUMC Student Financial Accounting Office at (913) 588-2590.</p> <p><b>My Responsibility</b> I acknowledge that enrolling for courses at the University of Kansas and acceptance of these terms constitutes a promissory note agreement (i.e., a financial obligation to the University in the form of an educational loan as defined by U.S. Bankruptcy Code at 11 US §523(a)(8)). I understand and agree that I have personal financial responsibility for the payment of all tuition, fees, and other University of Kansas/University of Kansas Medical Center ("KU" or "University") charges on my student account relating to my enrollment and/or attendance at KU. I understand that, regardless of any expected reliance on any third-party resources, including but not limited to financial aid, family resources, employer reimbursement, government assistance or any other external resources, I remain personally and solely responsible for paying any and all outstanding balances.</p> <p><b>Student Age</b> I understand and agree that if I am younger than the applicable age of majority when I execute this agreement that the educational services provided by The University of Kansas are a necessity, and I am contractually obligated pursuant to the "doctrine of necessities".</p> <p><b>Bills</b> After I enroll, I understand that my bill will be made available online and I will be sent notification of its availability to my University (@ku.edu or @kumc.edu) e-mail address. I agree that it is my responsibility to review my account status and my student e-mail account regularly. If I do not receive an e-mail notification, I agree that I am still responsible for the required payment and it is my responsibility to log into Enroll &amp; Pay to view and pay any and all charges by the due date. The current published tuition and fees schedules are available at <a href="http://registrar.ku.edu/tuition-and-fees">http://registrar.ku.edu/tuition-and-fees</a>. Tuition and fees charges are subject to change every semester.</p> <p><b>Third-Party Sources or Financial Aid</b> If I expect third party sponsors or financial aid to pay all or part of my financial obligation to the University, I understand that it is my responsibility to meet all requirements of grantors, lenders, employers, and other third parties on a timely basis to ensure disbursement of financial aid or sponsorships to my student account. I understand that if my financial aid or sponsorship is reduced or cancelled for any reason, I remain responsible for any outstanding balance and for reimbursing the University any amounts that I am not eligible to receive. I also agree that KU may discuss my account with any third party sponsors.</p> <p><b>Payment Due Date</b></p>
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## 4. Direct Deposit Setup

The screenshot shows a web application interface for 'Enroll & Pay' at the University of Kansas. The header includes the 'Enroll & Pay' logo, the University of Kansas name, and a navigation bar with 'Exit' and 'KU Electronic Business & Financial Agreements'. A progress indicator on the left lists five steps: 1. Introduction (Visited), 2. Consent to Conduct Business Electronically (Complete), 3. Agree to Pay Financial Obligations (Complete), 4. Direct Deposit Setup (Visited, highlighted in green), and 5. Complete Task (Not Started). The main content area is titled 'Direct Deposit' and contains the text 'You are currently not enrolled in Direct Deposit' with a button labeled 'Enroll in Direct Deposit'. Navigation buttons for 'Previous' and 'Next' are located at the top right of the content area.

**Enroll & Pay** University of Kansas

X Exit KU Electronic Business & Financial Agreements

< Previous Next >


- 1 Introduction Visited
- 2 Consent to Conduct Business Electronically Complete
- 3 Agree to Pay Financial Obligations Complete
- 4 **Direct Deposit Setup** Visited
- 5 Complete Task Not Started


### Direct Deposit

You are currently not enrolled in Direct Deposit

[Enroll in Direct Deposit](#)

5. Complete Task – Read the final statement and click the “Submit” button when you are done.

**Enroll & Pay**  University of Kansas

**X** Exit **KU Electronic Business & Financial Agreements** 

**< Previous** **Submit**

- 1** Introduction  
Visited
- 2** **Consent to Conduct Business Electronically**  
Complete
- 3** **Agree to Pay Financial Obligations**  
Complete
- 4** **Direct Deposit Setup**  
Visited
- 5** **Complete Task**  
In Progress

### Step 5 of 5: Complete Task

*Thank you!*

You have now completed this task for the upcoming/current term. Once you have clicked the **[Submit]** button above, this required activity will no longer impede your ability to enroll in classes.

For more information or to read the full text of each agreement, please visit the Student Accounts & Receivables website for Lawrence/Edwards Campus students (<https://sar.ku.edu/>) or the Student Financial Accounting website for KUMC students (<https://www.kumc.edu/finance/student-financial-accounting.html>).