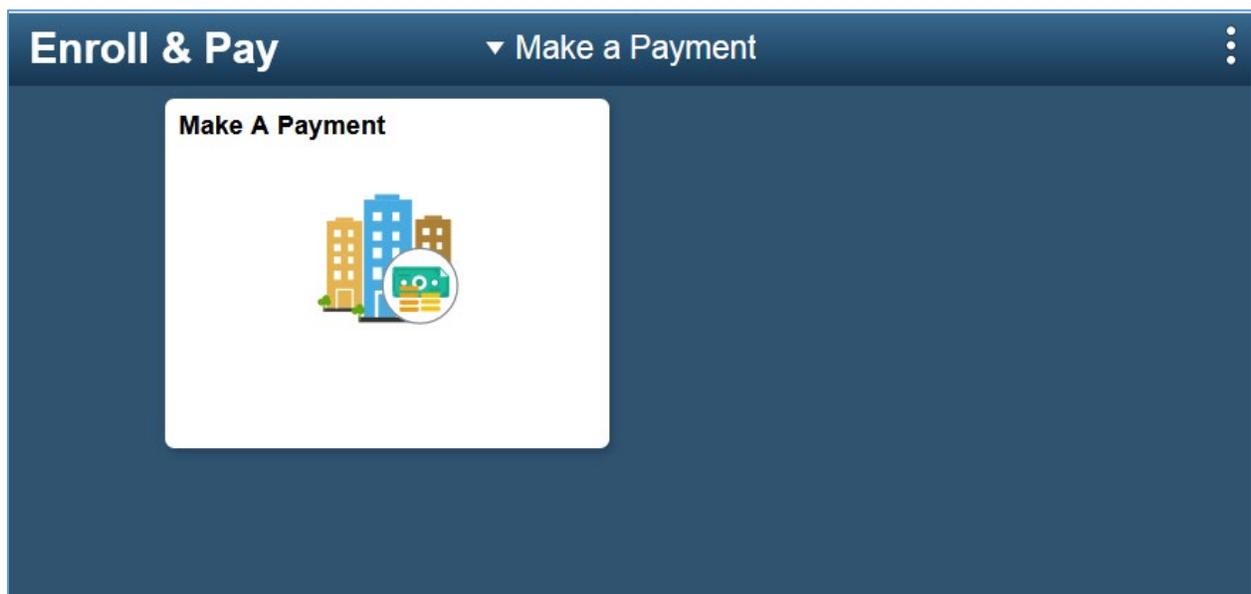
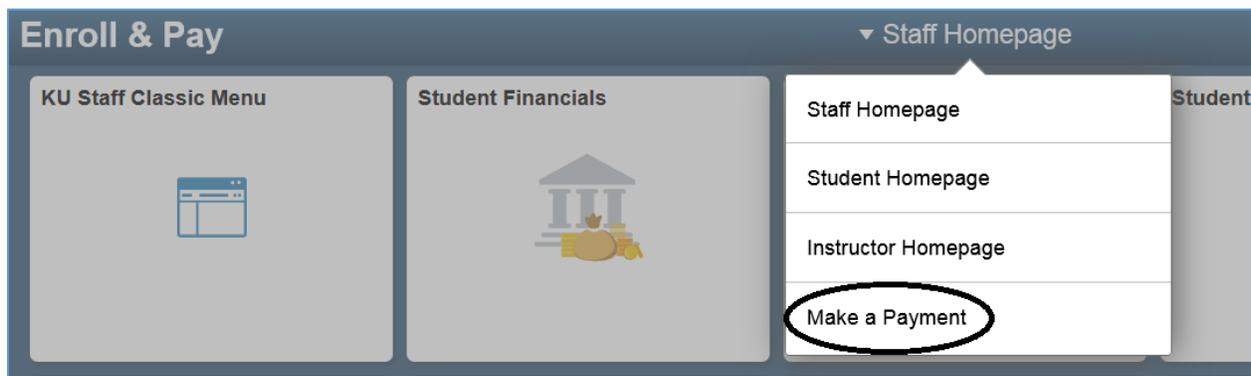


Instructions for Non-Students to Pay Account Balances in Enroll & Pay

There is a new Homepage in Enroll & Pay called “Make a Payment”. It was created to allow non-students the ability to electronically pay balances on their Enroll & Pay Account (Visiting Scholars, Library Fines, etc.). You should have received a paper bill letting you know that you have outstanding charges on your account. This new Homepage will allow you to pay those charges.

1. When you log in to Enroll & Pay, click the arrow at the top to see your Homepage choices. True non-students will only see the one “Make a Payment option”. Faculty, staff and students will see that the new Homepage will be at the bottom of their list based on their security access and needs.



(Note: this “Make a Payment” page is for YOUR personal account that is tied to your KU Online ID. This page cannot be used by delegates to pay their student’s charges.)

- Click the Tile and you will be taken to the “Make a Payment” page, which defaults to the “Pay Bills” tab, so simply click the green “Pay Tuition, Housing and Other Charges” button. This will open a new tab/window and you will be prompted to log in using your KU Online ID to get to our Third Party Payment Vendor (TouchNet).

Make a Payment KU Make a Payment

Pay Bills Beak'em Bucks Dining Dollars

MAKE A PAYMENT

By clicking on a button below, you will be redirected to KU's contracted monetary processor.
 >>This redirect opens in a new window, therefore you must allow popups within your browser settings.<<

Pay Tuition, Housing and Other Charges

NOTE: Payment Delegates are handled separately from the delegate access to the student's records. The credentials for a Payment Delegate must be created in the system of the third-party payment processing system. Please see the links below for more information.

[Instructions for Student](#)
[Instructions for Delegate](#)

(If you have the appropriate account and wish to add funds to Beak'em Bucks or to a Dining Dollars plan, please click on the corresponding tab on the top left row instead.)

The University of Kansas myKU Email Blackboard Enroll & Pay KU Directory

KU Single Sign-On

Enter your Online ID & Password What is SSO?

Online ID:

Password:

LOGIN

[Forgot your password?](#) | [Change password](#) | [Set up your Online ID](#)

For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!

Or login with:
KU MEDICAL CENTER KUMC Login

Faculty, Staff and Student Employees:

IT SECURITY Have you completed KU's required IT Security Awareness course?
 Log in to myTalent.ku.edu to take the course

Access to electronic resources at the University of Kansas is restricted to employees, students, or other individuals authorized by the University or its affiliates. Use of this system is subject to all policies and procedures set forth by the University located

Once in the TouchNet environment you can see your Account Balance if you have any outstanding charges and you can “Make a Payment” (via eCheck for free or Credit Card with a small convenience fee).

The screenshot displays the TouchNet user interface for a University of Kansas account. At the top, the KU logo is on the left, and the user is logged in as 'Lawrence' with a 'Logout' link on the right. A dark blue navigation bar contains 'My Account', 'Make Payment', and 'Help' options. A yellow banner below the navigation bar reads: 'Currently there is no activity on your account Lawrence.' The main content area is divided into three sections. On the left is an 'Announcement' box with a welcome message. In the center is the 'Student Account' section for 'Lawrence', showing an ID field and two buttons: 'View Activity' and 'Make Payment'. On the right is the 'My Profile Setup' section with three menu items: 'Payment Delegates', 'Personal Profile', and 'Security Settings'. The footer contains copyright text for TouchNet and the Global Payments Company, along with a 'Secured by touchnet' logo.

3. Click the green “Make Payment” button in the Student Account box, enter amount to pay and click “Continue”, choose your payment method and click the “Select” box, then enter financial information to proceed.
 - Once the payment is processed, you will see a receipt. In addition, you will receive an e-mail with information about your payment. You may print the confirmation for your records. This receipt indicates that a transaction is acknowledged by the system and being processed. The payment will automatically feed back to Enroll & Pay and apply to your account.