


University of Kansas Financial Responsibilities Agreement and the Consent to Conduct University Business Electronically

NOTE: This is an instruction document only, contract wording may vary from year to year.

All University of Kansas/University of Kansas Medical Center students are required to confirm the following agreements for each term they are enrolled:

- Consent to Conduct University Business Electronically
- Student Financial Responsibilities Agreement

When you click on the Manage Classes Tile and enroll for the first time or you click on the Student Financials Tile and view your account within Enroll & Pay, you will automatically be directed to complete the agreements.

There are 4 steps to the Agreements. The Student Task WorkCenter on the left-hand side of the page tracks and displays your progress. You may exit at any time by clicking the  button in the upper right hand corner of the page, however, the next time you attempt any Class or Account related activity, you will automatically be returned to the next step to complete the agreement process.

1. The Introduction – Read the text and click the “Next” button when it becomes available.

1	Introduction Visited
2	Consent to Conduct Business Electronically Not Started
3	Agree to Pay Financial Obligations Not Started
4	Complete Task Not Started

Step 1 of 4: Introduction

Required Task

You are being asked to review and consent to the following agreements. This will be required each time you enroll for another term.

- Consent to Conduct University Business Electronically
- Student Financial Responsibilities Agreement

On the following 2 screens, please read each section and click the Accept button where prompted.

General Instructions:

When the information on each screen has been read and requires no updates, click on the **[Next]** button on the top right corner.

Click on the **[Next]** button in the top right corner to continue on to the next section of this activity.

You may click on **[Exit]** at any time to leave these screens to return to them later, but please keep in mind that you may not be able to enroll in classes until all of these screens are confirmed.

Your official University assigned email address:

Email Address	Email Type	Preferred
test@ku.edu	University of Kansas	

2. Electronic Communications and Business Agreement – Read the text and click the “Accept” button in the top right corner then click the “Next” button when it becomes available.

4444444

- 1 Introduction
Visited
- 2 Consent to Conduct Business Electronically**
In Progress
- 3 Agree to Pay Financial Obligations
Not Started
- 4 Complete Task
Not Started

Step 2 of 4: Consent to Conduct Business Electronically

Accept

Conducting University Business Electronically

Once you have read and understand the terms and conditions of this Consent to Conduct University Business Electronically Agreement, click the **[Accept]** button above.

The University of Kansas' official method of correspondence with students is via the assigned University of Kansas email address. By accepting this agreement, you consent to the University communicating with you in electronic form via your assigned KU email address. It is your responsibility to monitor your KU email account and to take appropriate actions as indicated in official communications.

By logging into the KU "Enroll & Pay" system, you are consenting to conduct transactions and enter into agreements electronically, with no paper confirmations of said transactions/agreements to be provided. These transactions/agreements may occur at any time during your academic career, including actions related to admissions, class scheduling, financial aid, advising, financial responsibilities, graduation, etc. These transactions/agreements may incur financial obligations.

Despite this consent, the University may provide communications and engage in transactions with you in paper form at any time.

- Financial Responsibility Agreement – Read the text and click the “Accept” button in the top right corner then click the “Next” button when it becomes available.

✕ Exit ← Previous	
4444444	
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <div style="background-color: #e0e0e0; padding: 2px; display: flex; align-items: center;"> 1 <div> <p>Introduction</p> <p>Visited</p> </div> </div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <div style="background-color: #e0e0e0; padding: 2px; display: flex; align-items: center;"> 2 <div> <p>Consent to Conduct Business Electronically</p> <p>Complete</p> </div> </div> </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; background-color: #e0f2f1;"> <div style="background-color: #e0f2f1; padding: 2px; display: flex; align-items: center;"> 3 <div> <p>Agree to Pay Financial Obligations</p> <p>In Progress</p> </div> </div> </div> <div style="border: 1px solid #ccc; padding: 5px;"> <div style="background-color: #e0e0e0; padding: 2px; display: flex; align-items: center;"> 4 <div> <p>Complete Task</p> <p>Not Started</p> </div> </div> </div>	<div style="text-align: right; margin-bottom: 10px;"> Accept </div> <p>Step 3 of 4: Agree to Pay Financial Obligations</p> <p><i>Student Financial Responsibility Agreement</i></p> <hr/> <p>Once you have read and understand the terms and conditions of this Student Financial Responsibility Agreement, you should indicate your consent by clicking the [Accept] button above.</p> <hr/> <p>Once you have read and are confident that you understand all of the terms and conditions of this Student Financial Responsibility Agreement ("Agreement"), you should indicate your consent and continue to enroll for your class(es). You will not be able to proceed with enrollment until you have read and agreed to the terms and conditions of this Agreement. Please read the full agreement details below. If you have any questions, please contact Lawrence Student Account Services at (785) 864-3322 or the KUMC Student Financial Accounting Office at (913) 588-2590.</p> <p>My Responsibility</p> <p>I acknowledge that enrolling for courses at the University of Kansas and acceptance of these terms constitutes a promissory note agreement (i.e., a financial obligation to the University in the form of an educational loan as defined by U.S. Bankruptcy Code at 11 US §523(a)(8)). I understand and agree that I have personal financial responsibility for the payment of all tuition, fees, and other University of Kansas/University of Kansas Medical Center ("KU" or "University") charges on my student account relating to my enrollment and/or</p>

4. Complete Task – Read the final statement and click the “Submit” button when you are done.

The screenshot shows a web interface for 'KU Electronic Business & Financial Agreements'. At the top, there is a dark blue header with 'Exit' on the left, the title 'KU Electronic Business & Financial Agreements' in the center, and 'Previous' and 'Submit' buttons on the right. Below the header, the user ID '4444444' is displayed. On the left side, there is a vertical progress bar with four steps: 1. Introduction (Visited), 2. Consent to Conduct Business Electronically (Complete), 3. Agree to Pay Financial Obligations (Complete), and 4. Complete Task (In Progress). The 'Complete Task' step is highlighted in green. The main content area displays 'Step 4 of 4: Complete Task' followed by a 'Thank you!' message and a paragraph stating that the task is complete and will no longer impede enrollment.

For more information or to read the full text of each agreement, please visit the Student Accounts & Receivables website for Lawrence/Edwards Campus students (<http://sar.ku.edu/>) or the Student Financial Accounting website for KUMC students (<http://www.kumc.edu/finance/student-financial-accounting.html>).