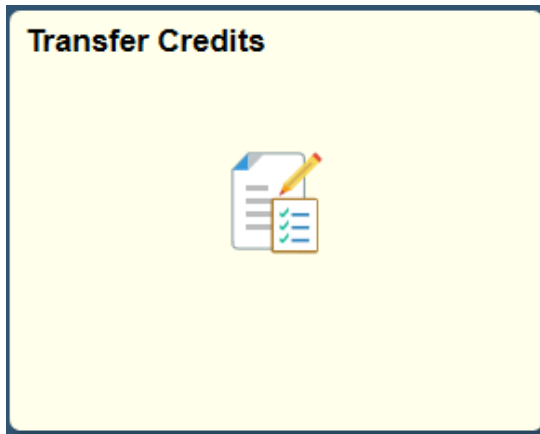


My Transfer Credit Evaluation

Students may enter coursework taken at other institutions into the Transfer Credit area of Enroll and Pay in order to determine how those courses will transfer to KU.

Navigate to the Transfer Credits tile on the Student Homepage.



Review all the directions for important information in regards to the transfer credit evaluation. Click on **Create New Model** button to begin.

Evaluate My Transfer Credit

Step through this process to evaluate how credit earned at selected institutions may be transferred to our school.

At the end of the process, you can generate an academic advisement report that takes into consideration the transfer credit you reported.

To begin, either select CREATE NEW MODEL or select an existing model from the list.

[Create New Model](#)

NOTE: Remember to request an official transcript from each college or university you have attended. Transcripts must be sent via postal mail, or an approved electronic transcript provider (contact your school for information about electronic transcripts). Mail transcripts to:
KU Office of Admissions
Attn: Transcript Processing
1502 Iowa Street
Lawrence, KS 66045

Complete the information for the Transfer Credit Model by selecting from the drop down options. Since you will be transferring courses to KU, the only institution that will appear on this page is the University of Kansas. You will complete the list of institutions you will be transferring courses from in the next step. Note: You may only select future terms for your transfer credit to apply to.

Evaluate My Transfer Credit 1 2 3 4 5

Transfer Credit Model Information

Find the academic career, program of study, academic major, and term information to which your coursework will apply.

NOTE: Transfer rules are defined for the Academic Program, but may also be defined for the academic major. If you do not find a major listed or cannot locate the major you are transferring to, leave this field blank.

*What academic career interests you?

*In what institution are you interested?

*When will you begin your course of study?

*What program of study interests you?

* Required Field

To add institutions whose coursework you would like to transfer to KU, click on the magnifying glass beside the box to search for available institutions.

Evaluate My Transfer Credit 1 2 3 4 5

Transfer Credit Source Information

Are you interested in transferring coursework from another institution?

Select the institution your credit will be transferred from by clicking on the magnifying glass icon and follow the search prompt. It may be more effective to enter less information in the search field.

For example, instead of searching for Wichita State University, enter only Wichita in the search field. You may also use different search parameters such as begins with or contains by changing the drop down box value next to the search field.

If you cannot find your school, it likely means we do not have any transfer credit rules established from that institution yet. Please contact the Office of Admissions at [785/864-3911](tel:785/864-3911), or transfercredit@ku.edu to discuss the transferability of your coursework. For additional information, go to: <http://admissions.ku.edu/credits>.

Click magnifying glass to begin search for institution.

Institution

A popup box will appear. Type the name of the institution you are searching for and click **Look Up**.

Click on the External Org number to select that institution. You may only add one institution at a time. If you need to list multiple institutions, you will need to complete additional models. After you select the institution, you will be directed back to the source page with the chosen institution entered in the box. Click the **Next** button to then pick your classes.

Review the information regarding Education Data. Scroll to the bottom to enter your classes.

Evaluate My Transfer Credit 1 2 3 4 5

Education Data

For each course you want to evaluate you must complete all the fields. Once you finish entering the course information, click Submit to view your unofficial transfer credit evaluation.

Courses that have never been evaluated at KU, or that previously transferred with a different number of units, may not have an equivalent in your unofficial evaluation, but instead will appear with No Rule. These courses may ultimately transfer to KU. A course that shows Does Not Transfer, has been evaluated and is not considered transferrable to KU.

The following formats should be used:

- Year: Enter the four digit year, for example: 2012. Do not abbreviate.
- Term Type: Enter the type of term the institution uses, for example; Semester or Quarter.
- External Term: Click on the magnifying glass icon to select the term the course was taken. For example, if the course was taken during the spring term, you would select or enter SPR.
- Subject: Enter the prefix for the course. A listing of existing subject codes from that institution can be found by clicking on the magnifying glass icon. If you do not find your subject code, it may not exist in our system yet. We will still evaluate the course upon receipt of your official transcript.
- Course Number: Enter the course number that corresponds to the Subject code in the previous field. A listing of existing numbers can be found by clicking on the magnifying glass icon, or it may be entered by hand. If you do not find your course number, it may not exist in our system yet. We will still evaluate the course upon receipt of your official transcript.
- Units: Enter the number of credits earned for the course.
- Grade: Use the drop-down menu to select the appropriate grade.

IMPORTANT NOTE: If the course you are entering has never been evaluated by KU, you will receive an error message, and the corresponding data field will turn red. Please delete that course information and skip entering it. When you have completed entering all your other coursework, please send the new course information to us by email at transfercredit@ku.edu for review.

Remember to submit official transcripts from all institutions attended in order to have an official evaluation completed.

Enter each class you took, along with term information and grades. It should look similar to the example below:

Remember to submit official transcripts from all institutions attended in order to have an official evaluation completed.

	Year	Term Type	External Term	Subject	Course Nbr	Units	Grade	
1	2012	Semester	FALL	MATH	181	3	B	
2	2012	Semester	FALL	ENGL	106	3	A	
3	2013	Semester	SPR	PSYC	130	3	C	
4								
5								
6								
7								
8								
9								
10								

Add Another Class

* Required Field

Submit
Previous

Click on **SUBMIT** to save and review how the classes will transfer to KU.

Evaluate My Transfer Credit 1 2 3 4 5

Transfer Credit Results

View your results. Select the View Transfer Equivalency Details button for further information.

Group	External Course	Units Taken	Grade In		Internal Equivalent	Units Transferred	Grade	Reject Reason
1	MATH 181	3.00	B+	Accepted	MATH 365	3.000	B+	
2	ENGL 106	3.00	A+	Rejected				Reject rule found
3	PSYC 130	3.00	C	Accepted	PSYC 104	3.000	C	

View Transfer Equivalency Details
Previous

You may have courses that do not transfer in for credit here at the University of Kansas. Click on the “View Transfer Equivalency Details” button for more information.

Clicking on View Transfer Equivalency Details will display details of each class entered. Click **Return** to go back.

Transfer Equivalency Group 1			
<p>2012 FALL MATH 181 STATISTICS Units Taken 3.00 Grade B+ Transfer Status Accepted</p>		<p>MATH 365 Elementary Statistics Units Transferred 3.000 Grade B+</p>	
Transfer Equivalency Group 2			
<p>2012 FALL ENGL 106 INTRO TO WRITING Units Taken 3.00 Grade A+ Transfer Status Rejected</p>		<p>Reject Reason Reject rule found</p>	
Transfer Equivalency Group 3			
<p>2013 SPR PSYC 130 INTRO TO PSYCHOLOGY Units Taken 3.00 Grade C Transfer Status Accepted</p>		<p>PSYC 104 General Psychology Units Transferred 3.000 Grade C</p>	

You can return to the Evaluate My Transfer Credit page by clicking on the **Return** button

You will now see the institution that you have added. You may add additional institutions, edit, or delete existing models from this page.

Evaluate My Transfer Credit

Step through this process to evaluate how credit earned at selected institutions may be transferred to our school.

At the end of the process, you can generate an academic advisement report that takes into consideration the transfer credit you reported.

To begin, either select CREATE NEW MODEL or select an existing model from the list.

	Career	Institution	Articulation Term	Academic Program	Academic Plan	Transferred from
<input type="radio"/>	Undergraduate	University of Kansas	2021 Summer	Liberal Arts&Sci Undergraduate		Johnson County Community Coll

[Edit selected model](#) [Delete Selected Model](#) [Create New Model](#)

NOTE: Remember to request an official transcript from each college or university you have attended. Transcripts must be sent via postal mail, or an approved electronic transcript provider (contact your school for information about electronic transcripts). Mail transcripts to:
KU Office of Admissions
Attn: Transcript Processing
1502 Iowa Street
Lawrence, KS 66045
