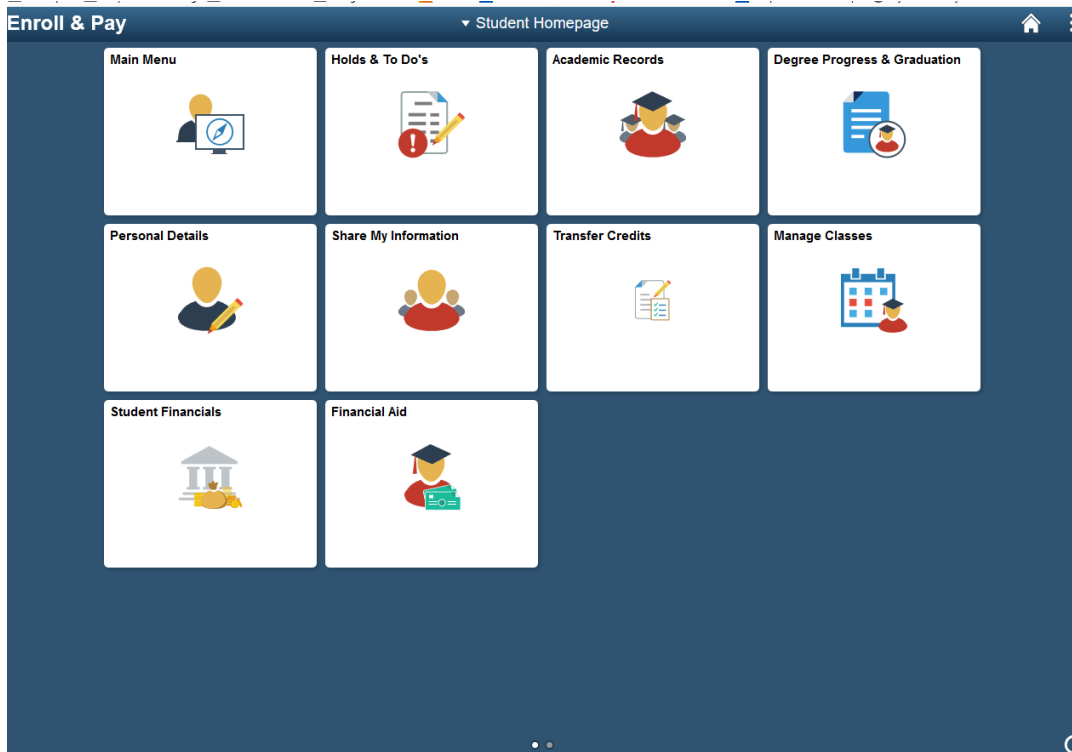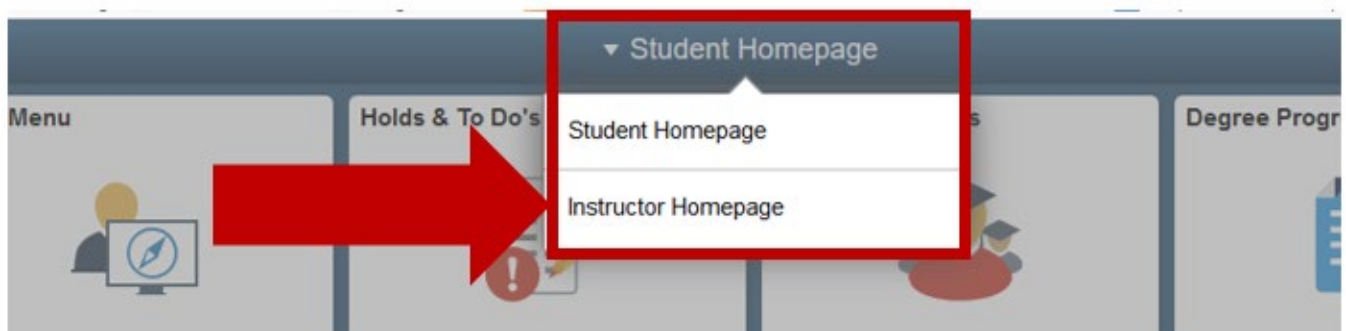# Student / Instructor Initial Login

You have been identified as an Enroll & Pay user who is/ has been a student and an instructor. Your particular relationship with the University of Kansas will now be evident when you login to Enroll & Pay.
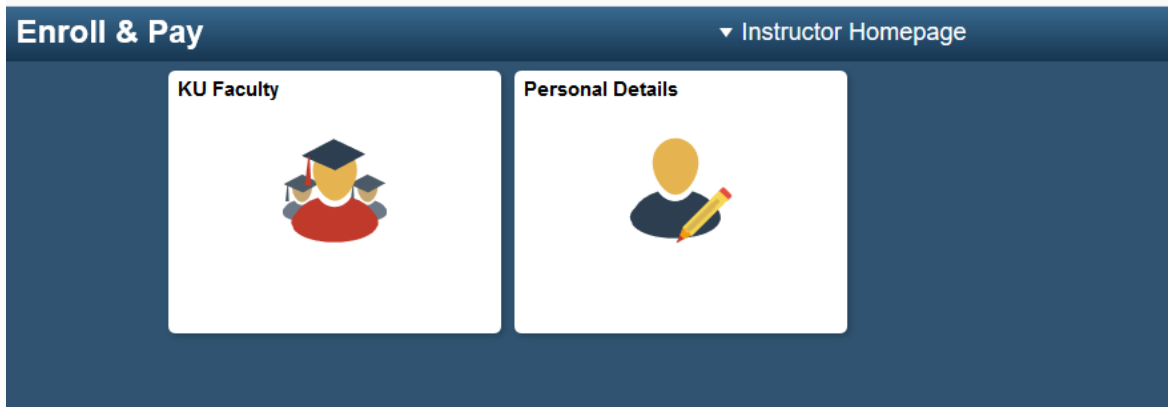
What to Expect:

1. Navigate to sa.ku.edu (please do not use old bookmarks as they will no longer work).
2. Login with your normal KU credentials
3. Your initial login will have a new look and takes you directly to your own student account information:

4. When you click the "Student Homepage" at the top of the screen a second homepage option is revealed, "Instructor Homepage"

5. The Instructor Homepage is where you will manage your classes

Enroll & Pay   ▼ Instructor Homepage

KU Faculty	Personal Details

6. Clicking the KU Faculty tile opens a familiar page

‹ Instructor Homepage   ▼ **Faculty Center**

Faculty Center | Search

My Schedule | Class Roster | Grade Roster

Faculty Center

My Schedule

2019 Fall | University of Kansas   Change Term

Select display option

⦿ Show All Classes   ○ Show Enrolled Classes Only

My Teaching Schedule > 2019 Fall > University of Kansas

Personalize | View All | 🖾 | ▥   First ◀ 1-7 of 7 ▶ Last

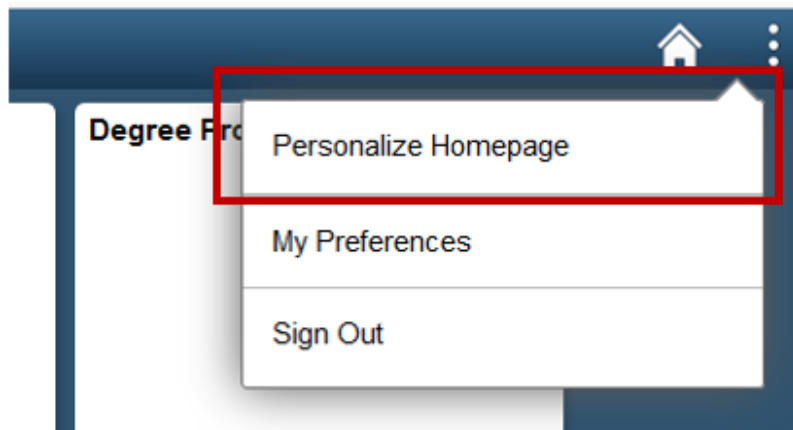| Class	Class Title	Enrolled	Days & Times	Room	Class Dates
MATH 699-4300 (12045)	Directed Reading (Independent Study)	0	TBA	Lawrence Appointment	Aug 26, 2019-Dec 20, 2019
MATH 799-4200 (12065)	Directed Readings (Individual Research)	0	TBA	Lawrence Appointment	Aug 26, 2019-Dec 20, 2019
MATH 896-4100 (12083)	Master's Research Component (Individual Research)	0	TBA	Lawrence Appointment	Aug 26, 2019-Dec 20, 2019
MATH 899-4200 (12101)	Master's Thesis (Thesis/Dissertation)	0	TBA	Lawrence Appointment	Aug 26, 2019-Dec 20, 2019
MATH 990-1200					Aug 26, 2019-

Changing the Default Homepage

If your primary interaction at the University is as an Instructor, you can change your default homepage from "Student" to "Instructor"
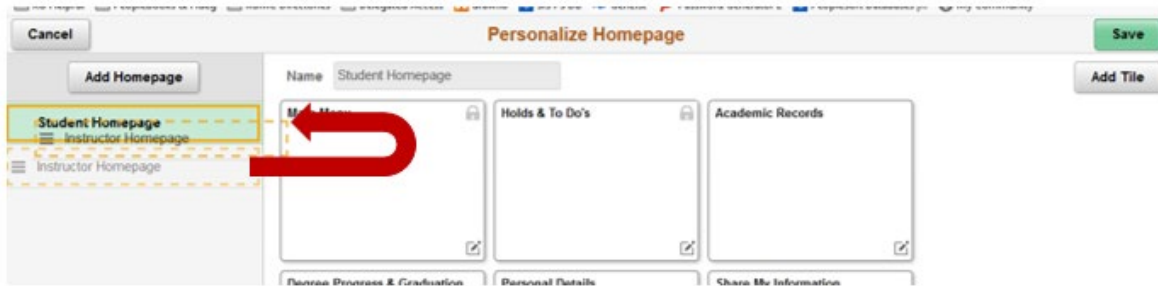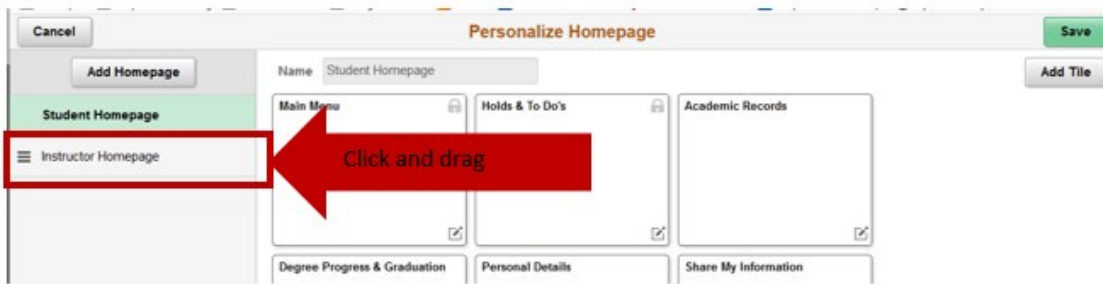
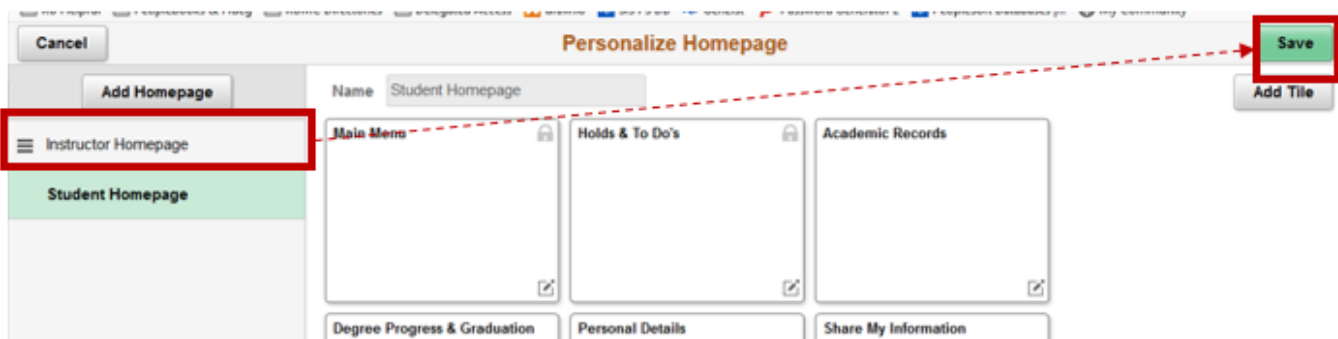1. On a homepage, click the vertical ellipsis on the upper right corner:

2. Select "Personalize Homepage"

3. On the left side of the page, drag-and-drop the "Instructor Homepage" on top of the "Student Homepage".
   The homepage at the top of the list becomes the default homepage.

4. Save the changes by clicking the green "Save" button on the upper right of the screen

5. The Instructor Homepage is now at the top of the list and will be the page that opens after login or when the

Home button is clicked .

Details

Instructor Homepage

Student Homepage