

Updating a Class/Changing Credit Hours

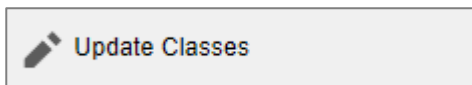
Some classes allow a student to select the number of credit hours they like to enroll in. These variable credit hours will be selected during the enrollment process. To change the credit hours for a variable class after you’ve enrolled, a student must update the class information in Enroll & Pay.

HSES 236		
Health, Sport, & Exercise Sci - Practicum in: (1-3) Fall 2019		
A description of the activities offered will be provided in the Timetable. Prerequisite: Consent of instructor.		
Type	Time/Place and Instructor	Credit Hours
FLD	Topic: Coaching Kish, Francis	1-3
Notes	APPT KULC APPT - LAWRENCE	

First, click on the Manage Classes tile on the Student Homepage.



Then, click on the **Update Classes** link to view the classes you are able to update.



Select the class that you’d like to update. You will only be able to change credit hours for courses that have been defined as variable credit hour classes.

Choose classes to update				
Class	Description	Days and Times	Units	Status
Field-Class # 11749	HSES 236 Practicum in:	To be Announced	2.00	Enrolled >
Lecture-Class # 13862	MATH 2 Intermediate Mathematics	Tuesday Thursday 9:30AM to 10:45AM	3.00	Enrolled >

Click the Units drop down and change the credit hours to the desired hours. Click **Accept** to process the change.

Update Classes

2019 Fall
Undergraduate
University of Kansas

1 Class Preferences
In Progress

Step 1 of 2: Class Preferences

HSES 236 Practicum in: _____
Field-Class # 11749 - Open
Permission Number ⓘ

506466

Units
1.00

Accept

Review and Submit changes.

Update Classes

2019 Fall
Undergraduate
University of Kansas

1 Class Preferences
Complete

2 Review and Submit
Visited

Step 2 of 2: Review and Submit

HSES 236 Practicum in:
Class Preferences

Permission Number 506466
Units 1.00

Submit