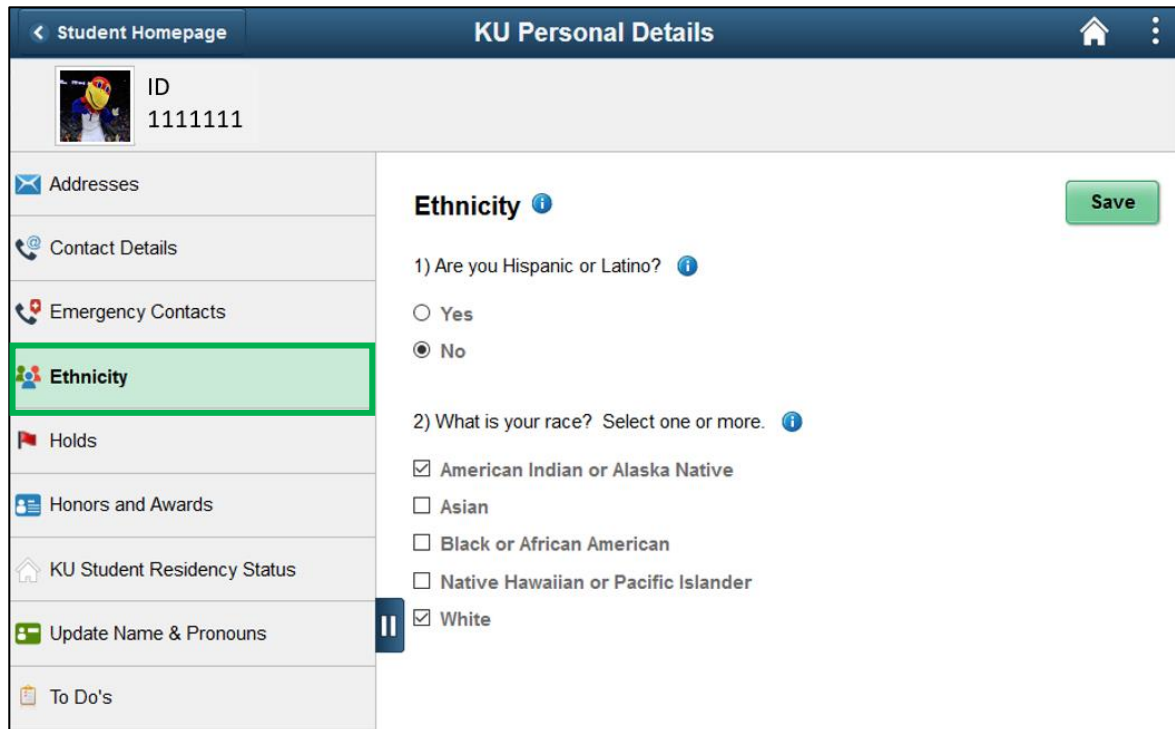


Updating Ethnicity and Personal Pronouns

Students can enter/edit their Ethnicity, Gender Identity and Personal Pronoun information by first logging in *Enroll and Pay*. Select the *Personal Details* tile on your Student Homepage.

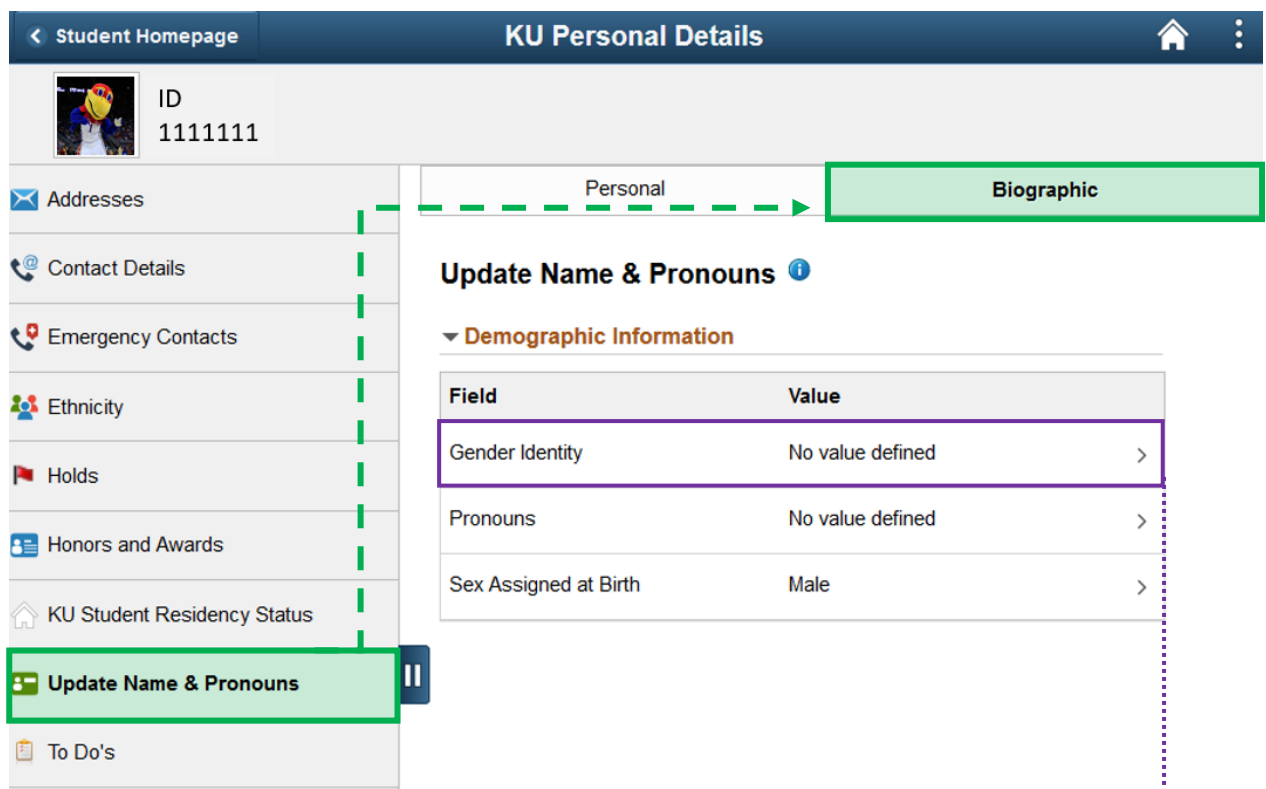


To Change Ethnicity: Select the Ethnicity link, answer the questions in the main menu and select Save.



To

Change Gender Identity and Personal Pronouns: Select the Update Name and Pronouns link and click on the Biographic tab.



Click on the Gender Identity Row to select from possible options and click the save button:

The screenshot shows a dialog box titled "Edit Details" with "Cancel" and "Save" buttons. A dropdown menu is open for the field "*Gender Identity". The menu lists the following options: Agender, Androgynous, Demigender, Genderqueer or Gender Fluid, Man, Non-binary, Other, Prefer not to Disclose, Questioning or Unsure, Trans Man, Trans Woman, and Woman. The "Man" option is currently selected and highlighted in blue.

Once you click on the Save button, you will be directed back to the Biographic tab where you can select a Personal Pronoun by clicking on the Pronouns field to view Pronoun options.

The screenshot shows the "Biographic" tab of a user profile update page. The section is titled "Update Name & Pronouns" with an information icon. Under "Demographic Information", there is a table with two rows:

Field	Value
Gender Identity	Man
Pronouns	No value defined

The "Pronouns" row is highlighted with a purple border. Below the table, an "Edit Details" dialog box is open for the "Pronouns" field. The dropdown menu lists the following options: He/Him/His, Other, She/Her/Hers, They/Them/Theirs, Xe/Xem/Xyr, Ze/Hir/Hirs, and Ze/Zir/Zirs. The "Other" option is currently selected and highlighted in blue.

