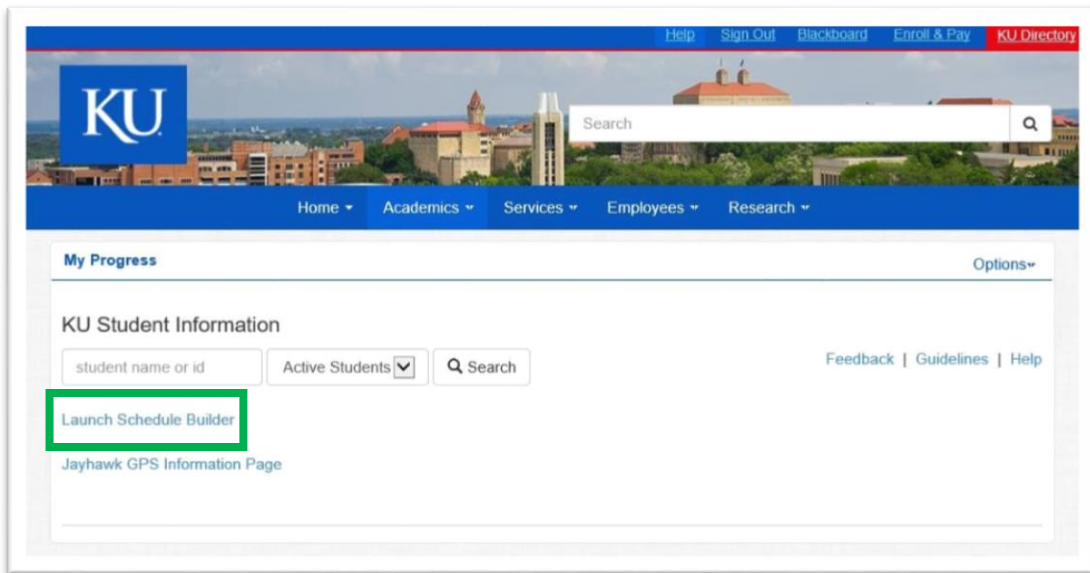


### Schedule Builder “Guest” Access for Advisors

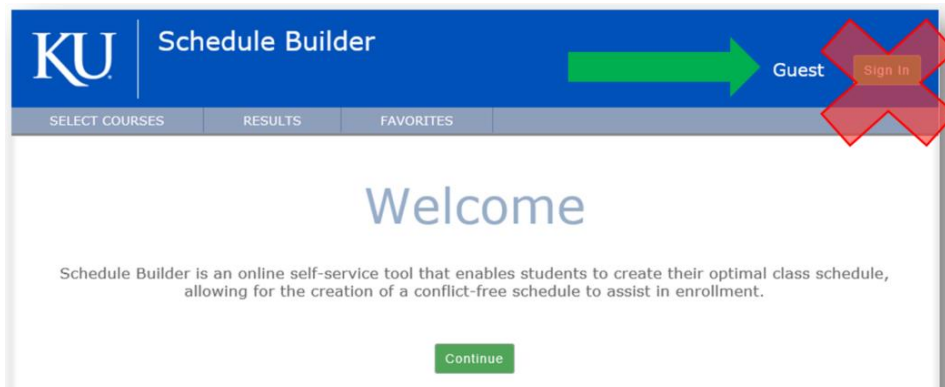
*Schedule Builder helps students efficiently navigate the complex and often-frustrating schedule planning and enrollment process by allowing you to graphically view schedule options based on their personal and academic needs.*

Advisors will also be able to have a “guest” access view of the Schedule Builder through the KU Portal. Advisors can access this information by going to the My Progress area of the Academics Tab and clicking on the **Launch Schedule Builder** link.



Using guest access will allow an advisor to assist a student in creating an optimal schedule.

**Please note that if advisors click on the “Sign In” link, they will only see their own information if they are activated for that particular enrollment term. They are able to use the guest access without that**



Additional instructions for the Schedule Builder can be found at: <http://sis.ku.edu/schedule-builder>.