Waitlisted Classes

Students can enroll in a waitlisted class in two different ways – through the Class Search and Enroll process or through the Shopping Cart.

Class Search and Enroll

Begin by going to the Manage Classes tile and clicking on the Class Search and Enroll page. Search for a class to pull up the Class Selection page. Classes that have the option to be waitlisted are noted in the Status column.

2019 Fall										
Q Class Search and Enroll	BIOL 24	3IOL 241								
E Browse Course Catalog		natomy Ol	bservation Laboratory							
C Schedule Builder (Link)	Cours	e Inform Selectio	ation							
Course History		lass option						Selec	ted Filters	9 options
럹 Enrollment Dates	Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats	
View My Classes	1	Wait List	Regular Academic Session	Lab Main-Class # 18406	08/26/2019 - 12/20/2019	Tuesday Thursday 8:30AM to 10:20AM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 3	
Drop Classes Drop/Withdraw All Classes	2	Wait List	Regular Academic Session	Lab Main-Class # 13990	08/26/2019 - 12/20/2019	Tuesday	Haworth 1031	Victor Gonzalez	Waitlist Available	2
Z Swap Classes						10:30AM to 12:20PM		Betancourt	Places 1	
✔ Update Classes	3	Wait List	Regular Academic Session	Lab Main-Class # 13991	08/26/2019 - 12/20/2019	Tuesday Thursday 12:30PM to 2:20PM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 1	
Shopping Cart										
🔀 Select Optional Campus Fees	4	Wait List	Regular Academic Session	Lab Main-Class # 13993	08/26/2019 - 12/20/2019	Monday Wednesday 2:30PM to 4:20PM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 1	
	5	Wait List	Regular Academic Session	Lab Main-Class # 13992	08/26/2019 - 12/20/2019	Tuesday Thursday 2:30PM to 4:20PM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 2	

Continue through the Class Search and Enroll process.

× Exit	Class Search and Enroll							
2019 Fall Undergraduate University of Kansas								
1 Review Class Selection Visited	Step 1 of 4: Review	w Class Selection						
2 Review Class Preferences Not Started	You have selected BIOL 241 Human Anato	You have selected						
3 Enroll or Add to Cart Not Started	Option Status Wait List							
	Class	Session	Meeting Dates	Days and Times		Seats		
4 Review and Submit Not Started	Lab Main-Class # 13990	Regular Academic Session	08/26/2019 - 12/20/2019	Tuesday Thursday	10:30AM to 12:20PM	Waitlist Available Places 1	of 5	

On the Review Class Preferences step, you can add a waitlist if the class is full by making sure that the button says yes. Click on the Accept button to proceed.

× Exit	Class Search and Enroll	< Previous
2019 Fall Undergraduate University of Kansas		
1 Review Class Selection Complete	Step 2 of 4: Review Class Preferences	Accept
2 Review Class Preferences In Progress	BIOL 241 Human Anatomy Observation Laboratory Lab Main-Class # 13990 - Wait List	
3 Enroll or Add to Cart Not Started	Add to waitlist if class is full?	
4 Review and Submit Not Started		

Students have the option to add a waitlist to their Shopping Cart or Enroll. The option to Enroll will only appear once a student's enrollment appointment has begun.

× Exit	Class Search and Enroll	< Previous	Next	>	:
2019 Fall Undergraduate University of Kansas					
1 Review Class Selection Complete	Step 3 of 4: Enroll or Add to Cart				
2 Review Class Preferences Complete	Do you wish to enroll or add the class to your Shopping Cart?				
3 Enroll or Add to Cart Visited	 Add to Shopping Cart 				
4 Review and Submit Not Started					

If you elect to Enroll from the Class Search and Enroll process, review your request and click on the Submit button.

× Exit	Class Search and Enroll								
2019 Fall Undergraduate University of Kansas									
1 Review Class Selection Complete	Step 4 of 4: Review					Submit			
2 Review Class Preferences Complete	BIOL 241 Human Anato	my Observation Laborator	у						
3 Enroll or Add to Cart	Option Status Wait List								
Complete	Class	Session	Meeting Dates	Days and Times		Seats			
4 Review and Submit Visited	Lab Main-Class # 13990	Regular Academic Session	08/26/2019 - 12/20/2019	Tuesday Thursday	10:30AM to 12:20PM	Waitlist Available Places 1 of 5			
	Class Preferences								

You will receive a confirmation if your waitlisted class was added successfully. If the submission was unsuccessful, the message will give you further information as to why.

 Student Homepage 	Confirmation						
	This class has been added to your schedule.		×				
Q Class Search and Enroll	BIOL 241 - Human Anatomy Observation Laboratory						
E Browse Course Catalog	Class 13990 is full. You have been placed on the wait list in position number 2						

Shopping Cart

To enroll in a waitlisted class in your shopping cart, begin by clicking on the Manage Classes tile on the Student Homepage and click on the Shopping Cart page. Select the box next to the class(es) that you want to be waitlisted for and click on **Enroll**. The option to Enroll will appear once a student's enrollment appointment has begun.

 Student Homepage 			Shop	oping Cart	_						^ :
2019 Fall Undergraduate											
Q Class Search and Enroll										Enroll	Delete
🛃 Browse Course Catalog	Your Sh	opping Car	rt								
Z Schedule Builder (Link)	Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
Course History		Closed	Lecture-Class # 21515	AMS 100 Introductn to American Studies	Regular Academic	Tuesday Thursday 8:00AM to 9:15AM	Smith 208	B. Schmack	3.00	Closed	Change Preferences
Enrollment Dates					Session						
View My Classes		Closed	Lecture-Class # 28220	BIOL 100 Principles of Biology	NonStandard Session	To be Announced	On-line Lawrence	T. Marriage	3.00	Closed	Change Preferences
Brop Classes		Wait List	Lab Main-Class # 18406	BIOL 241	Regular	Tuesday	Haworth	V.	2.00	Waitlist	Change
Drop/Withdraw All Classes				Human Anatomy Observation	Academic Session	c Thursday 8:30AM to 10:20AM	1031	Gonzalez Betancourt		Available Places 3 of 5	Preferences
韋 Swap Classes				Lab							
Vpdate Classes											
Y Shopping Cart											

You will receive a confirmation if your waitlisted class was added successfully. If the submission was unsuccessful, the message will give you further information as to why.

 Student Homepage 	Confirmation	Â	:
	This class has been added to your schedule.		×
Q Class Search and Enroll	BIOL 241 - Human Anatomy Observation Laboratory		
Browse Course Catalog	Class 18406 is full. You have been placed on the wait list in position number 3.		